



**Board of Education of the City of St. Louis**  
**CAREER OPPORTUNITY**

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<b>Position Title:</b>	Network Superintendent, Elementary
<b>Payroll/Personnel Type:</b>	12 Month
<b>Job #:</b>	8812
<b>Reports to:</b>	Chief of Schools
<b>FTE:</b>	1.0 FTE
<b>Union Eligibility:</b>	Not Eligible

The Network Superintendent of Schools is a pivotal role tasked with guiding the transformative efforts of our Saint Louis Public Schools to provide every student with a high-quality, culturally responsive, and academically-rigorous education, irrespective of location. This role is suited for former school leaders with a proven track record in improving equitable educational outcomes for students and adept at mentoring and advancing school leaders within their network to achieve significant performance and student success.

The Network Superintendent role entails oversight of both instructional and operational aspects within a portfolio of schools. We seek an instructional innovator with extensive PK-12 leadership experience and demonstrable results in elevating student performance, particularly in underperforming schools.

This is a prime opportunity for an educational leader to collaborate with driven principals and to act as a strategic partner with various network teams and district senior leadership. As part of the Network Superintendent Team, you will craft exceptional educational experiences for every student, working in concert with other Network leaders to define and realize a shared vision of excellence, balancing coaching with accountability, and maintaining high standards for school operations, culture, and academic achievement.

**Position Summary:**

The Network Superintendent of Schools is a pivotal role tasked with guiding the transformative efforts of Saint Louis Public Schools to provide every student with a high-quality, culturally responsive, and academically-rigorous education, irrespective of location. This role of Network Superintendent is suited for former school leaders with a proven track record in improving student educational outcomes and adept at mentoring and advancing school leaders within their network to achieve significant performance and student success.

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**Essential Functions:**

The essential functions of a principal supervisor can be organized into distinct areas of responsibility. Here's a breakdown with the applicable bullet points under each category:



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**Observation and Feedback:**

- Plan frequent co-observation days; highlight areas of strength and improvement during and after observations.
- Work hand-in-hand with principals to address areas of school improvement.

**Data Analysis and School Improvement Planning:**

- Regularly review data using supervision and evaluation tools; develop plans to address growth areas.
- Work with principals to set teacher professional development priorities and design effective programs.

**Professional Development and Training:**

- Design and implement site-based and network-wide professional development.
- Coordinate with academic and talent development teams to design school leadership training.
- Support the coordination of principal meetings and conference calls.

**Leadership and Talent Management:**

- Drive strong talent practices at schools; support, coach, and train school leadership teams.
- Create Professional Growth Plans for principals; participate in selecting and interviewing new principal candidates.

**Communication and Collaboration:**

- Hold monthly 1-on-1 meetings with each principal for reflection, problem-solving, and planning.
- Problem-solve common challenges in networkwide forums.
- Facilitate good working relationships between schools and SLPS teams.

**Organizational Support and Coordination:**

- Provide organizational development support to SLPS staff and schools.
- Ensure schools receive top-quality service from all SLPS teams (budget, HR, operations, etc.).
- Attend board meetings and prepare necessary reports for the superintendent and/or the board.

**Reporting and Administration:**

- Direct the preparation and maintenance of various reports, records, and files.
- Keep the Superintendent and Executive Leadership Team informed of trends and changes.

**Professional Standards and Ethics:**

- Model district standards of ethics and professionalism.

**Continuous Learning and Improvement:**

- Promote a culture of continuous learning and improvement within the district.
- Encourage a mindset open to reflective, organizational change management.
- These responsibilities highlight the multifaceted role of a principal supervisor in guiding and supporting school principals, fostering professional development, and ensuring the effective operation of schools within the Saint Louis Public Schools system.



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**Experience:**

- Minimum of 5 years of experience as a classroom teacher (required)
- Minimum of 5 years of experience as a district leader or school leader that resulted in the academic success of students (required)
- Knowledge of / Use of different coaching methods and practices to impact adult learning and teaching (preferred) Education:
- Master’s Degree (Required)
- Doctorate (preferred)

**Physical Requirements:**

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

**Working Conditions and Environment:**

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

**Disclaimer:** The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned. In connection with hiring for this position, the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status, or national origin.

**Review/Approvals:**

_____ Employee	_____ Date	_____ Immediate Supervisor	_____ Date
_____ Human Resources		_____ Date	

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